

20 May 1970

NOTE FOR: Mr. Coffey

From the 39 proposed regs in process (Tab A), we appear to be more current than ever before.

The only ones I consider delinquent are jobs 5838 and 5839 on first page that DD/P did not authenticate in a month and a half after they have already coordinated on it.

WEB



TRANSMITTAL SLIP

TO: Mr Coffey

THRU:

ROOM NO.

BUILDING

Headquarters

REMARKS:

Attached is RCB's latest report on processing regulatory proposals. Looks pretty good except for a few but we don't have any real old ones any more.

RHW

FROM:

Support Services Staff

ROOM NO.

BUILDING

EXTENSION

FORM NO. 241
1 FEB 55REPLACES FORM 36-8
WHICH MAY BE USED.

(47)

CONFIDENTIAL

15 MAY 1970

MEMORANDUM FOR: Mr. Coffey

THRU

:

The attached reports, Tabs A and B, show the status of jobs out for coordination, information, and authentication on 15 May 1970, and the total number of jobs processed by month during the period 1 November 1969 through 30 April 1970. (Our last report was through 31 October 1969.)

The main purpose of Tab A is to show responsiveness on the part of the coordinators and, to show those cases held in DDS and DDP for authentication on 15 May 1970. This data, of course, changes daily, but it is representative of the time it takes the coordinators and the authenticators to process proposals through their offices. Since authentication should be accomplished within a minimum of time, three to five days, RCB has set no time limits on this phase of the process. However, in the interest of speeding up the coordination process, RCB does establish realistic response time for the coordinators. Normally, the more complicated the job, the longer the time allowed. Most of the coordinators attempt to comply with this requirement, but, failing to do so, request additional time.

Tab B is intended to bring you up to date on the total number of jobs being processed. You will note that our back log is slowly diminishing; but at this time it is too early to determine what the normal case load will be. On 1 October 1969, RCB had a total of 184 active jobs. Today we have 124. RCB continues to receive an average of one new job per workday.

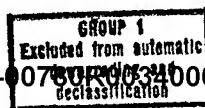
Per your instructions we have forwarded copies of Tab A to the Chief, OPSER, and the SSA-DDS.

Chief, Regulations Control Branch

Attachments

25X

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Tab B

REGULATIONS CONTROL BRANCH

Jobs Received and Completed

Period 1 November 1969 - 30 April 1970

<u>Month</u>	<u>In Process (Beginning of Month)</u>	<u>Received</u>	<u>To Printer</u>	<u>Cancelled</u>	<u>In Process (End of Month)</u>
November	167	23	21	1	168
December	168	19	39	6	142
January	142	27	30	11	128
February	128	21	20	5	124
March	124	22	31	9	115
April	115	44	27	8	124

Tab A
15 May 1970

STATUS OF JOBS OUT FOR COORDINATION, INFORMATION, OR AUTHENTICATION

RCB JOB NO.	ISSUANCE	TITLE	STATUS	DATE SENT	REQUESTED RESPONSE TIME	REMARKS	WORKDAYS DELINQUENT
6114			Coordination	5/8/70	20 days	All responses received except Executive Director-Comptroller, DDP, and DDI.	--
5838			Authentication	4/1/70		Still in DDP for authentication.	
5839			Authentication	4/1/70		Still in DDP for authentication.	
5043			Authentication	3/23/70		Still in DDP for authentication.	
6102			Information Prior to Authentication	4/9/70	3 days	DDP requested us to hold this proposal pending approval or comments from the Central Cover Staff by 4/20/70.	20
6100			Coordination	5/11/70	20 days	Only IG has responded.	--
6101			Coordination	5/11/70	20 days	Only IG has responded.	--
6123			Coordination	5/8/70	20 days	All responses received except Executive Director-Comptroller, DDP, and OGC.	--

Tab A
15 May 1970

STATUS OF JOBS OUT FOR COORDINATION, INFORMATION, OR AUTHENTICATION - Cont.

RCB JOB NO.	ISSUANCE	TITLE	STATUS	DATE SENT	REQUESTED RESPONSE TIME	REMARKS	WORKDAYS DELINQUENT
6124			Coordination	5/8/70	20 days	All responses received except Executive Director-Comptroller, DDP, and OGC.	--
6125			Coordination	5/8/70	20 days	All responses received except Executive Director-Comptroller, DDP, and OGC.	--
6126			Coordination	5/8/70	20 days	All responses received except Executive Director-Comptroller, DDP, and OGC.	--
6141			Authentication	5/14/70		Still in DDS for authentication.	
4631			Authentication	5/14/70		Still in DDS for authentication.	
4632			Authentication	5/14/70		Still in DDP for authentication.	
5297			Authentication	4/22/70		Still in DDP for authentication.	
6111			Authentication	4/23/70		Still in DDP for authentication.	
6113			Authentication	4/23/70		Still in DDP for authentication.	
6059			Coordination	4/1/70	20 days	All responses received except DDP.	12
6060			Coordination	4/1/70	20 days	All responses received except DDP.	12

Tab A
15 May 1970

STATUS OF JOBS OUT FOR COORDINATION, INFORMATION, OR AUTHENTICATION - Cont.

RCE JOB NO.	ISSUANCE	TITLE	STATUS	DATE SENT	REQUESTED RESPONSE TIME	REMARKS	WORKDAYS DELINQUENT
6016			Coordination	4/30/70	10 days	All responses received except DDP.	2
6017			Coordination	4/30/70	10 days	All responses received except DDP.	2
6099			Authentication	5/14/70		Still in DDP for authentication.	
6127			Authentication	5/13/70		Still in DDS for authentication.	
6128			Authentication	5/13/70		Still in DDP for authentication.	
6130			Coordination	5/6/70	20 days	Responses received from DDS&T and IG.	--
6131			Coordination	5/6/70	20 days	Responses received from DDS&T and IG.	--
6132			Coordination	5/6/70	20 days	Responses received from DDS&T and IG.	--

Tab A
15 May 1970

STATUS OF JOBS OUT FOR COORDINATION, INFORMATION, OR AUTHENTICATION - Cont.

RCB JOB NO.	ISSUANCE	TITLE	STATUS	DATE SENT	REQUESTED RESPONSE TIME	REMARKS	WORKDAYS DELINQUENT
6142			Coordination	5/12/70	10 days	Received response from IG.	--
4390			Coordination	4/29/70	20 days	Responses received from DDS&T and OGC.	--
4391			Coordination	4/29/70	20 days	Responses received from DDS&T and OGC.	--
5986			Information Prior to Authentication	5/12/70	5 days	Still out for information.	--
5987			Information Prior to Authentication	5/12/70	5 days	Still out for information.	--
5866			Authentication	5/6/70		Still in DDP for authentication.	--
6096			Coordination	4/14/70	20 days	All responses received except DDP and OGC.	3
6118			Coordination	4/30/70	20 days	All responses received except DDP.	--
6119			Coordination	4/30/70	20 days	All responses received except DDP.	--
6120			Coordination	4/30/70	20 days	All responses received except DDP.	--
6121			Coordination	4/30/70	20 days	All responses received except DDP.	--
6122			Coordination	4/30/70	20 days	All responses received except DDP.	--

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17 April 1970

MEMORANDUM FOR: Mr. Coffey

THRU :



SUBJECT : Status Report on Regulatory Proposals Submitted to
Chief, OPSER

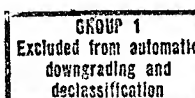
The attached reports are to inform the ADDS on the status of those jobs held in DDP/PC for authentication and coordination as reported on 26 February 1970. Also attached but not related to the 26 February 1970 reports are jobs held in DDP/PC on 15 April 1970. These reports are for information only; consequently, copies have not been sent to C/OPSER. A quarterly report will be submitted to the ADDS on 15 May 1970 with courtesy copies to the SSA and C/OPSER.

In reporting on the 14 jobs held in DDP/PC for authentication on 26 February 1970, we wish to point out that ten of those held had not been through the formal coordination process, but were sent for authentication as there were no substantive changes in the proposals. Of the 14 jobs held in DDP/PC for authentication on 26 February 1970, three have been published, one is still in DDP/PC, and ten have been returned to RCB; one authenticated but still in RCB (Job 5948) and nine with comments. These ten jobs were sent to the DDP/PC for authentication with information copies going to the usual coordinators. None of the coordinators had comments on the nine jobs except DDP, who in his dual role of coordinator/authenticator, elected to return these jobs to RCB not authenticated but with comments. The status and an explanation for each of these nine jobs is offered in the attachments.

Of the 25 jobs held by DDP/PC on 26 February 1970 for coordination, two have been published and three are still in DDP/PC. The remaining 20 jobs have all been returned to RCB and are being processed or have been returned to the originator for resolution of DDP comments.

Of the total 39 jobs held in DDP/PC on 26 February 1970, five have been published, four are still in DDP/PC, and 30 have been returned to RCB. Eleven of the 30 are waiting further action by DDP/PC, however,

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SUBJECT: Status Report on Regulatory Proposals Submitted to Chief,
OPSER

and no action can be taken by RCB until this action is completed.

A breakdown of the 29 jobs held in DDP/PC on 15 April 1970 is as follows: authentication (8), coordination (8), and information (13).



Chief, Regulations Control Branch

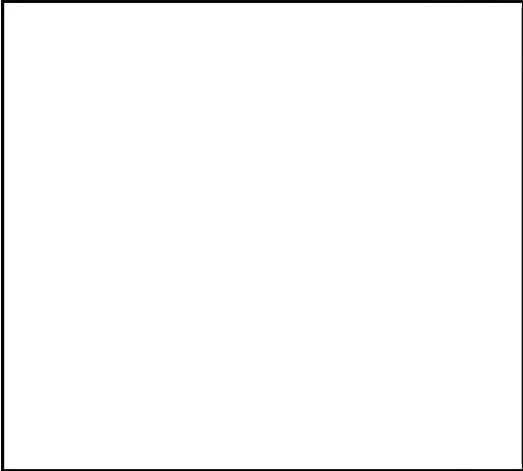
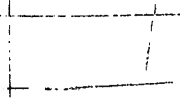

25X1

Attachments

CONFIDENTIAL

14 April 1970

CURRENT STATUS OF THOSE JOBS HELD IN DDP FOR
AUTHENTICATION ON 26 February 1970

Item No.	RCB Job No.	Issuance	Title	Remarks
X1 1.*	5371			This job was sent to DDP/PC with information copies to coordinators on 5/5/69, and was returned unsigned with comments to RCB on 3/25/70. Proposal returned to O/F 3/26/70 for resolution of DDP comments.
2.	5231			Published 3/27/70.
3.	5294			This job was completely coordinated and authentication copies sent to DDS and DDP on 2/20/70. HR was signed and returned to RCB on 3/20/70.  was returned 4/6/70 authenticated, but with required changes. Since changes were made, RCB could not send job to printer until changes were resolved with DDP. All references to the names of awards were omitted and Identities substituted in their place. RCB is working with DDP/PC on the best approach to solve this problem since Identities have never been used in Agency Regulations. Problem is still unresolved.

CURRENT STATUS OF THOSE JOBS HELD IN DDP FOR
AUTHENTICATION ON 26 February 1970

<u>Item No.</u>	<u>RCB Job No.</u>	<u>Issuance</u>	<u>Title</u>	<u>Remarks</u>
4. *	5892			Information copies were sent to coordinators 4/1/70 prior to authentication. No comments were received from coordinators; however, since this job is related to Jobs 5946 and 6024 (see below), RCB is unable to proceed until problems with Job 6024 resolved.
5. *	5946			Same comment as Job 5892.
6. *	6024			<p>A meeting was held in office on 24 March 1970 to discuss this proposal. The meeting was attended by O/P, O/F, OGC, SSA and RCB. As result of this meeting, a final draft of the proposal was prepared by RCB and on 4/1/70 information copies were sent to all participants and to coordinators. The only response was from DDP/PC who did not agree with RCB's language. DDP/PC will discuss with C/OPSER and submit the DDP position. This action may require recoordination of this proposal. C/RCB has personally checked with O/P, OGC, and O/F who all agree that RCB language is correct as to the understanding reached at the 3/24/70 meeting. O/C was shown DDP and RCB drafts and also agrees RCB language is preferable.</p>

CURRENT STATUS OF JOBS HELD IN DDP FOR
AUTHENTICATION ON 26 February 1970

<u>Item No.</u>	<u>RCB Job No.</u>	<u>Issuance</u>	<u>Title</u>	<u>Remarks</u>
X1 7.*	5948			<p>This job was sent to DDP 10/7/69 for authentication. It was signed and returned 13 March 1970. This job was not coordinated since the purpose was to substitute the term "Permanent Place of Residence" for "designated place of residence." RCB again reviewed job prior to sending the HR counterpart to DDS for authentication. It appears that in substituting this change in term, O/P inadvertently made a substantive change. Since [redacted] was on 30 day leave and no one else in O/P was familiar with this proposal, RCB checked with O/F. However, O/F could not offer any assistance in this proposal so the job was held for further discussion with [redacted] RCB will meet with [redacted] on 4/16/70. 25X</p> <p>Published 3/24/70.</p>
X1 8.	6065			
9.*	5244			<p>This job was returned unsigned to RCB on 3/16/70 because DDP believes this job will be superseded by a Travel Policy Committee proposal which has not been submitted to RCB. Job 5244 will be held in RCB pending receipt of the TPC proposal.</p> <p>Published 3/30/70.</p>
10.	5245			

CURRENT STATUS OF THOSE JOBS HELD IN DDP FOR
AUTHENTICATION ON 26 February 1970

<u>Item No.</u>	<u>RCB Job No.</u>	<u>Issuance</u>	<u>Title</u>	<u>Remarks</u>	25X1
X1 11.*	5373				
				has been suspended until DDP completes its study.	
X1 12.*	5377			This job was sent to DDP for authentication on 5/26/69.	
13.*	5907			This job was returned unsigned on 3/6/70 with comments. The proposal and comments were returned to O/F for resolution.	
14.*	5909			This job is being held in RCB pending decision on Job 5907.	


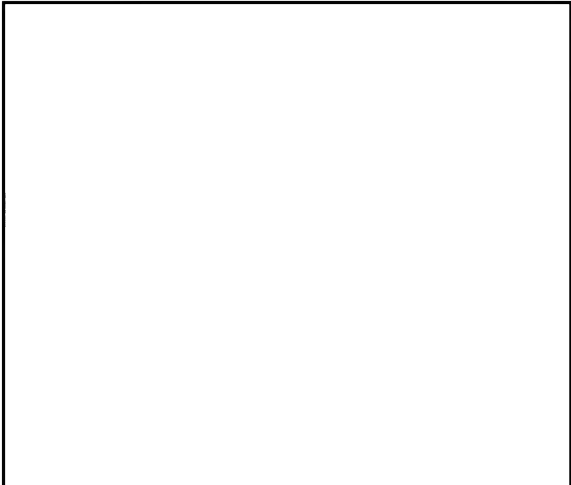
*RCB's original report of 26 February 1970 to the ADDS shows these jobs as held in DDP/PC for authentication. However, to make the report more meaningful, these jobs should have been reported as sent to the DDP/PC for information/authentication. Normally when only minor changes to regulations are involved, such as title changes, etc., and when jobs having short due dates for publication are proposed, RCB sends out information copies to all the coordinators, including DDP/PC with three to five days response time. If no responses are forthcoming within the allotted time, authentication copies are sent. However, DDP/PC often elects to hold both the information and authentication copies and returns one or the other with comments. RCB has requested that DDP/PC advise RCB by phone within the information time if comments are contemplated. This precludes RCB from sending to DDP/PC these jobs for authentication.

14 April 1970

CURRENT STATUS OF THOSE JOBS HELD IN DDP FOR
COORDINATION ON 26 February 1970

	<u>Item No.</u>	<u>RCB Job No.</u>	<u>Issuance</u>	<u>Title</u>	<u>Remarks</u>
X1	1.	5838			This job was returned to RCB on 3/5/70 and sent to DDP for authentication on 4/1/70.
	2.	5839			This job was returned to RCB on 3/5/70 and sent to DDP for authentication on 4/1/70.
	3.	5013			This job was returned to RCB with comments on 4/7/70. The comments have been resolved between RCB and Office of Security, but DDP wants further discussion with Office of Security. Although this job is now in RCB, we cannot proceed without an OK from DDP/PC.
X1	4.	5043			This job was sent to DDP for authentication on 3/23/70.
	5.	5878			This job was sent to DDP on 12/23/69 and was returned to RCB with comments on 3/25/70. It was returned to OTR on 3/26/70 for resolution of DDP comments.
	6.	4631			This job was sent to DDP on 2/9/70 and was returned to RCB with no comments on 4/26/70. However, prior to

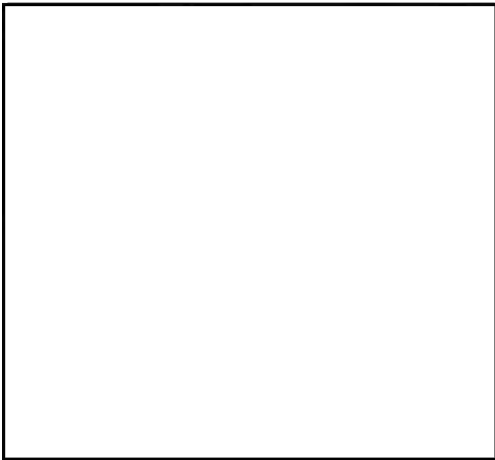


CURRENT STATUS OF THOSE JOBS HELD IN DDP FOR
COORDINATION ON 26 February 1970

<u>Item</u> <u>No.</u>	<u>RCB Job</u> <u>No.</u>	<u>Issuance</u>	<u>Title</u>	<u>Remarks</u>
				receipt of DDP's consent, DDP/PC called RCB and advised that they did, in fact, have comments. RCB met with representatives from DDP/PC and O/P to review DDP's comments. The job is now being prepared for authentication.
X1 7.	4632			Same comment as Job 4631.
8.	5174			Published on 4/6/70.
9.	5296			This job was sent to DDP 5/15/69 and returned with comments to RCB on 3/16/70. Comments have been resolved and information copies of draft B forwarded to coordinators on 4/3/70. The job is now being prepared for the printer.
X1 10.	5297			Same comment as Job 5296.
11.	6009			This job was sent to DDP 2/10/70 and was returned with comments to RCB on 3/19/70. This job was returned to O/P for resolution of DDP comments on 3/19/70.
12.	6010			Same comment as Job 6009.

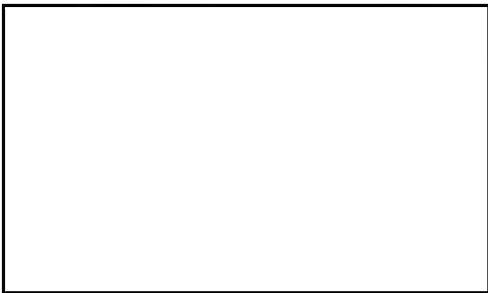
CURRENT STATUS OF THOSE JOBS HELD IN DDP FOR
COORDINATION ON 26 February 1970

<u>Item No.</u>	<u>RCB Job No.</u>	<u>Issuance</u>	<u>Title</u>	<u>Remarks</u>
X1 13.	6037			This job was sent to DDP on 2/4/70 and was returned with comments to RCB on 3/25/70. RCB has sent this job to the [redacted] Staff for resolution of differences on 3/30/70. 25X1
14.	6038			Same comment as Job 6037.
15.	5336			This job was sent to DDP on 4/25/69 and was returned to RCB on 3/4/70 with the following comments: "The question [of personal checks] has been under study with a view to determining whether we wish to propose some changes in present policy and procedures, and, if so, what those changes should be. Until the study has been completed and we are in a position to consider the draft in light of its conclusions, we are reluctant to concur in the proposed revision of [redacted] 25X1 In view of these comments, RCB and O/F agreed that this proposal would be suspended until DDP completes its study.
X1 16.	5337			This job was sent to DDP on 4/25/69 and returned to RCB on 3/6/70 with the following comments: "Discussions some time ago with O/F led to preparation of the attached redrafts of the proposed revisions. They are forwarded

CURRENT STATUS OF THOSE JOBS HELD IN DDP FOR
COORDINATION ON 26 February 1970

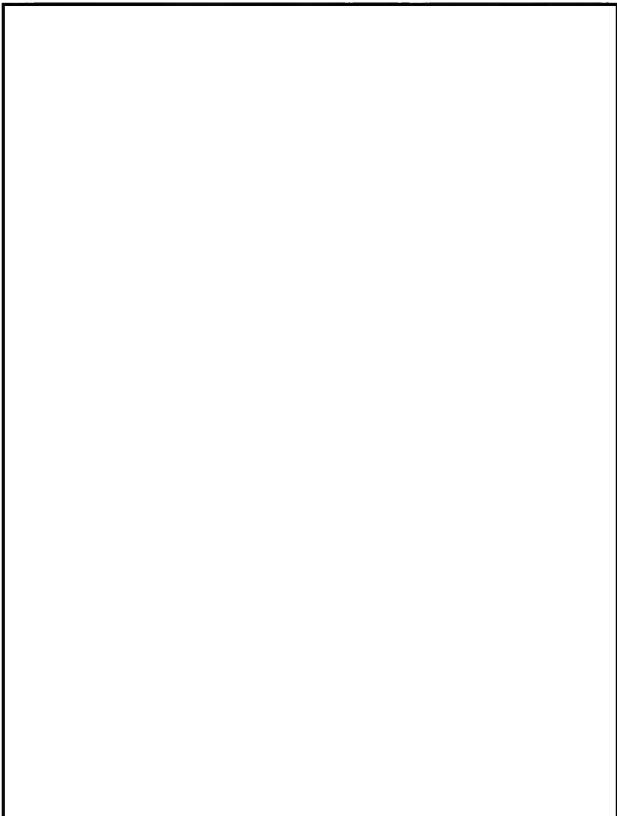
<u>Item</u> <u>No.</u>	<u>RCB Job</u> <u>No.</u>	<u>Issuance</u>	<u>Title</u>	<u>Remarks</u>
				for consideration. We may have further comments depending on the conclusions of the study on acceptance of employee's personal checks to which our memorandum of 5 March 1970 concerning jobs 5907 and 5909 referred." These comments were sent to O/F, however, RCB can see no substantive change from original draft prepared by O/F. No further action can be taken on this proposal until DDP completes study of Job 5336.
X1 17.	5335			Same comment as for Job 5337.
18.	6016			This job was sent to DDP on 12/9/69.
19.	6017			This job was sent to DDP on 12/9/69.
20.	5986			This job was sent to DDP on 11/6/69 and returned to RCB with comments on 3/3/70.. The comments have been resolved and the job is being processed with a new proposal of  which 25X1 is related.
X1 21.	5987			Same comment as Job 5986.
22.	5865			This job was sent to DDP on 6/13/69 and was returned to RCB with comments on 4/7/70. These comments

CURRENT STATUS OF THOSE JOBS HELD IN DDP FOR
COORDINATION ON 26 February 1970

<u>Item</u> <u>No.</u>	<u>RCB Job</u> <u>No.</u>	<u>Issuance</u>	<u>Title</u>	<u>Remarks</u>
				have been returned to DDI for resolution of differences on 4/9/70.
X1 23.	5866			Same comment as for Job 5865.
24.	5997			This job was sent to printer on 4/10/70.
25.	5998			This job was sent to DDP for authentication on 3/24/70.

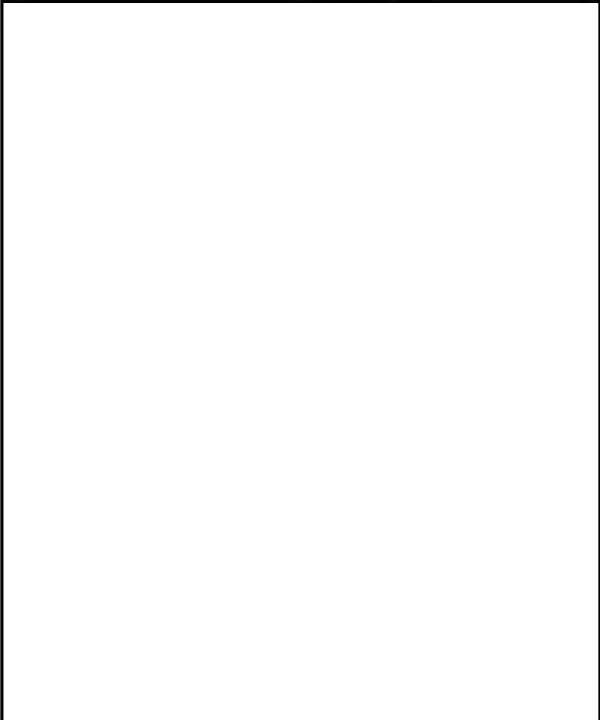
15 April 1970

IN DDP/PC FOR AUTHENTICATION

<u>Item No.</u>	<u>RCB Job No.</u>	<u>Issuance</u>	<u>Title</u>	<u>Date Sent to DDP/PC</u>	
1.	5838			4/1/70	25X1
2.	5839			4/1/70	
3.	5043			3/23/70	
4.	5377			5/26/69	
5.	6041			3/20/70	
6.	6089			4/9/70	
7.	5998			3/24/70	
8.	6091			3/30/70	

15 April 1970

IN DDP/PC FOR COORDINATION

<u>Item No.</u>	<u>RCB Job No.</u>	<u>Issuance</u>	<u>Title</u>	<u>Date Sent to DDP/PC</u>
1.	5330			3/13/70
2.	5331			3/13/70
3.	5876			3/30/70
4.	6059			4/1/70
5.	6060			4/1/70
6.	6016			12/8/69
7.	6017			12/8/69
8.	6096			4/14/70

25X1

15 April 1970

IN DDP/PC FOR INFORMATION

<u>Item No.</u>	<u>RCB Job No.</u>	<u>Issuance</u>	<u>Title</u>	<u>Date Sent to DDP/PC</u>	
1.	6102			4/9/70	25X1
2.	6052			2/2/70	
3.	5296			4/3/70	
4.	5297			4/3/70	
5.	5891			4/2/70	
6.	5892			4/2/70	
7.	5945			4/2/70	
8.	5946			4/2/70	
9.	6024			4/2/70	
10.	6023			4/2/70	
11.	6092			3/27/70	
12.	6093			4/8/70	
13.	6094			4/8/70	